

Boy Scout Troop 631

Expense Record and Reimbursement Request

Official Use

Check No.: _____ Record Date: ____ / ____ / ____ Amount: \$ _____ .

Request Date: ____ / ____ / ____ Total Requested Amount: \$ _____ .

Make Payable To: _____ Phone: _____

Address: _____

Requestor/Position: _____

Description: _____

BUDGET EXPENSE CATEGORIES

Activities

Scout Program \$ _____ .
Older Scout Program \$ _____ .
Scouting for Food \$ _____ .

Advancements

Advancement Items \$ _____ .
New Scout Items \$ _____ .
Court of Honor \$ _____ .
Eagle Court of Honor \$ _____ .
Order of the Arrow \$ _____ .

Outings

January \$ _____ .
February \$ _____ .
March \$ _____ .
April \$ _____ .
May \$ _____ .
June \$ _____ .

High Adventure (circle)

Northern Tier / OKPIC
SeaBase / Philmont \$ _____ .

Administration

Council Registration \$ _____ .
Charter Org Gift \$ _____ .
Recruitment \$ _____ .
Committee Expenses \$ _____ .
Insurance \$ _____ .
Adult Training \$ _____ .
Adult Recognition \$ _____ .
Equipment \$ _____ .
Red Shirts \$ _____ .

July \$ _____ .
August \$ _____ .
September \$ _____ .
October \$ _____ .
November \$ _____ .
December \$ _____ .

Fundraiser

Spaghetti Supper \$ _____ .
Summer Camp \$ _____ .